

Town of Fairfield  
Riverfield School Building Committee

Committee Charge

A Riverfield School Building Committee (RBC) shall be established to plan, coordinate and supervise necessary upgrading and renovation of Riverfield Elementary School for the Town of Fairfield (Town).

The RBC shall be guided by an educational specification as developed by the Board of Education (BOE). The RBC shall retain an architect for site review, design and contract administration, and shall retain additional design, engineering and specialty consultants as may be required in accordance with Town selection and procurement standards and requirements. The RBC shall retain a construction manager to facilitate and accomplish necessary renovations.

The RBC shall organize their scope of work and estimate the costs and request appropriate funding. The estimate of total project cost, schedule and schematic design documents shall provide the basis for the request for project funding to be submitted to appropriate Town bodies and agencies.

The RBC shall consist of not less than 7 and not more than 9 members. The committee shall meet monthly, shall maintain minutes and an orderly record and shall comply with Town and State statutes and regulations. The RBC shall follow all practices outlined in town building committee manuals and the 2007 report issued by the Building Construction Review Committee.

Members of the RBC shall be appointed by the Board of Selectmen and confirmed by the RTM. The Committee shall report to the Board of Selectmen through the office of the First Selectman.

The Committee will consider the following as it evaluates and recommends project options:

- How to minimize the ongoing cost of maintenance and operation of the building and the improvements.
- How to incorporate appropriate "green" initiatives and capabilities within the design and operation
- How to incorporate "time tested" options, design features and construction techniques.

**RIVERFIELD SCHOOL BUILDING COMMITTEE CANDIDATES**  
**February 8, 2012**

Paul R. Cheek (NR - Promised to register by Wednesday), 100 Pease Avenue

Dan Graziadei (NR – Promised to register by Wednesday), 606 Reid Street

Christine M. Messina (R), 54 Drumm Road

Tom Quinn (D), 88 Miro Street

Lawrence H. Ratner (U), 675 Winnepoge Drive

Maureen A. Sawyer (R), 43 Thor Place

Scott E. Thompson (D), 25 Hunter Road

## PAUL R. CHEEK

### Objective

Volunteer for Fairfield CT building committee

### Experience

1999 - 2001 Wellesley Permanent Building Committee Wellesley, MA

#### **Board Member**

- Designed / built over \$125,000,000.00 in new schools, fire and police headquarters, library
- Architect selection, bid and materials selection, contracts, project management
- Successfully managed all related duties from initial studies through certificate of occupancy, including: funding / bonding, legal, traffic studies, environmental, historic, fire / safety, contractor and architect management, planning / zoning, permit process, etc.

1989 - Present Cheek Development, LLC Boston, MA  
Fairfield, CT  
West Dover, VT

#### **Managing Partner**

- Residential real estate developer
- Aggregate revenues in excess of \$100,000,000.00
- All facets of real estate development from funding to certificate of occupancy

1985 - 1989 Merrill Lynch Pierce Fenner & Smith Boston, MA

#### **Vice-President - Operations**

- Managed operations for 36 retail brokerage field offices

### Education

1983 - 1990 Boston University Boston, MA

#### **B.S. in Business**

- Executive MBA Program completed 1990

### References

References are available on request.

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## **Dan Graziadei**

606 Reid Street  
Fairfield, CT 06824

graziadeid@coned.com

(h) 203-296-9175

(w) 914-925-6594

### ***Professional Experience***

#### **Consolidated Edison Company of New York Incorporated**

##### **Customer Project Manager - Rye, New York**

**2000 – Present**

Supervise and direct contractors and customer agents in matters of installation of electric & gas utilities in large new construction projects and major renovations of existing buildings according to detailed specifications. Review engineers and architects plans/drawings and requests for service, issue division of responsibility letters, order electric shutdowns and prepare layouts to identify field conditions. Currently responsible for the White Plains, NY district and all major work in this district including but not limited to 120/208v vault installations, 265/460v vault & network protector installations, high tension design installations, large pad mounted transformer installations and maintenance of all of the above existing types of customers.

Act as integral member of the Storm Emergency Response Group. Respond to Municipal Call Center or designated field locations during emergency situations to assist with the restoration effort in those area affected by electric or gas outages. Act as liaison for Con Edison and various municipal authorities and agencies in Westchester County.

##### **Specialist - Rye, New York**

**1997 – 2000**

Coordinated Electric Rate Review project to investigate commercial electric customers redistributing service in violation of Company rates. Process accounts payable requests for services rendered. Generated 1998 revenue of \$1.3 million. Surpassed goal of \$880,000.

Managed recapture project aimed to generate additional revenue from existing customers with little or no account activity in the previous year. Interacted with energy commodity brokers for market price of natural gas. Negotiate profit margin to compete with alternate fuels. Maintain Microsoft Excel database to report activity from Specialists in surrounding districts.

##### **District Manager – Bronx, New York**

**1994 – 1997**

Developed client base for commodity sales to large residential and commercial customers. Incorporated utility rate expertise into customized sales presentations to executive level decision-makers. Conducted presentations and negotiations resulting from such. Acted as project manager during construction phase of operations. Generated annual revenue of \$1.1 million per year.

##### **Technical Marketing Representative – Bronx, New York**

**1993 – 1994**

Responsible for marketing and sales of demand side management program designed to succeed in avoiding cost associated with constructing a modern power generation facility. Provided commercial and industrial market segment with energy cost saving measures and technology. Revenue measured as avoidance cost based on customer's energy savings. Generated savings of \$1.5 million.

##### **Communications Coordinator – New York, New York**

**1992 – 1993**

Assisted Head of Marketing as liaison between advertising agency and Con Edison's Corporate Communications Department. Involved in creative concept development sessions for marketing brochure design and enhancement.

##### **Associate Marketing Representative – Bronx, New York**

**1991 – 1992**

Created macro-based Microsoft Excel financial analysis application for use in Company's demand side management program. Instructed computer training courses for management personnel on Microsoft Excel. Established department wide help desk support for same.

### ***Computer Aptitude***

Microsoft Office Suite - Adobe - Microsoft Visio - Internet - Internal Mainframe Systems

### ***Education***

Fordham University - College of Business Administration - BS Business Administration 1986 - 1990

*References Furnished Upon Request*

## **CHRISTINE M. MESSINA**

54 Drumm Road  
Fairfield, Connecticut 06824  
(203) 254-2360  
(917) 842-4510 (c)  
[cmessina@gbglaw.com](mailto:cmessina@gbglaw.com)

### **Education:**

Boston University  
Boston, Massachusetts  
Bachelor of Arts, 1994

Saint John's University  
Jamaica, New York  
Juris Doctor, 1997

Admitted to Practice Law New York (1998) and New Jersey (1997)

New Jersey State Certified Mediator, 1998

### **Employment:**

#### **Gartner + Bloom, P.C., New York, New York**

*Partner* 2005-Present.

*Associate* 1999-2005

Areas of concentration include insurance construction related litigation (including first-party matters, liability and casualty defense and coverage), environmental litigation and general casualty defense litigation. Clients include large public corporations, smaller closely held corporations, privately-held firms, developers, contractors, and insurance carriers. Represent clients in cases in both federal and state courts in areas such as: construction defect defense; environmental matters; insurance coverage matters; commercial litigation; professional liability defense; corporate law; and a wide range of complex contract, business, and tort litigation. Handles matters from inception through resolution. Successfully tries cases to verdict.

**Superior Court of the State of New Jersey, Ocean Vicinage, Toms River, New Jersey**  
**Law Clerk to Hon. Marlene Lynch Ford, 1997-1998**

### **Professional Memberships:**

**New York State Bar Association; New York County Lawyer's Association; DRI (Defense Research Institute)**

Please accept this message as my application for the Riverfield School Renovation project.

As a lifelong resident of Fairfield I have a passion for my community and wish to engage deeper in activities, which will lend to our communities success.

As you read through my resume, I apologize in advance for all the technical jargon, but as an information technology professional we strive on obscure acronyms.

Over the past 25 years I have held various positions in multiple industries, which has proven my flexibility. These roles include shipboard operations, light vessel salvage, environmental cleanup and ultimately information technology. The one common thread that ties each of these careers together is my proven ability to be the "go to guy" for all complicated projects. Typically these projects entail limited budgets with difficult timelines that need a creative solution to ensure success.

While my current career path is in information technology, my responsibilities have always spilled over in facilities and construction. As the manager of IT Operations for TecDepot, I was charged with multiple facility moves and build-outs. This typically entailed working with multiple engineers and contractors, to design electrical, lighting, HVAC, security and general construction tasks. On time and on budget was always the end result. Each of these projects has brought forth its own unique challenges, that I have been able to comprehend and respond accordingly.

In reference to my personal construction skill set, I have a very broad skillset. My skill include, carpentry, electrical, plumbing, HVAC and metal fabrication. In the past 10 years, I have completed several major renovation projects on personal properties with minimal professional assistance. While I not a professional architect or contractor, I do have the skill set to speak their language.

As the president of the Lake Hills Association, I was charged with leading the association through many issues. One of these projects included the environmental concerns surrounding the development of my father's property on Black Rock Turnpike. This was challenging due to the emotional outcry of the surrounding residence. Throughout the process I was able to separate my personal interests from needs of the association and ultimately helping to bring a winning solutions to fruition.

My leadership style is a very no nonsense fact driven approach to a results driven outcome. I have the ability to separate my personal concerns from the demands on the project by focusing solely on the available factual information. As with any town project and especially projects relating to education they tend to be very visible and emotional. I feel my leadership style will an asset to the committee and I look forward to discussing this project further at you earliest convenience.

Thanks you in advance

Lawrence Ratner  
Cell: 203.258.0285  
Home: 203.255.3051

# Lawrence H. Ratner CISSP

675 Winnepoige Drive • Fairfield, CT 06825

Phone: 203.292.3051 • Email: [lawrence@theratnerfamily.com](mailto:lawrence@theratnerfamily.com)

## Summary:

Information technology professional with a proven track record of innovation, creativity and project success, ready to meet your businesses ever changing needs.

Technical knowledge • Leadership • Detail Oriented

## Skills overview:

### Hardware:

Servers • Workstations • R.A.I.D. Technology • Virtualization(Vmware Hyper-V) • Switches,• Repeaters • Printer Servers • Remote Access Servers • Routers • SAN FibreChannel/ISCSI (EMC, Equallogic, HP, Dell, Lefthand, OpenFiler) • Load Balancing Appliances (F5, Watchguard) • VOIP (Shoretel, Avaya)

### Network Services:

MS Active Directory Structures • NTFS Security • LDAP • DNS • RAS • WINS • DHCP • Terminal Services • Internet Information Server • Internet Authentication Server (RADIUS) • Mac Services • Print Devices • User Administration • IPSEC

### Applications:

Microsoft Exchange 5.0-2007 • SMTP • FTP • SFTP • IIS • Site Server • PGP • BlackBerry Enterprise Server • SQL • MS Office • Bloomberg

### Operating Systems:

Windows 2.0-7 • Windows Server 3.51-2008 R2 • Apple 6.5.1-10

### Security:

Firewalls (Cisco PIX/ ASA , Watchguard, Checkpoint, ) • Packet Sniffers (Wireshark, tcpdump) • Intrusion detection (Tripwire, SNORT, BlackICE, syslog) • Penetration/Vulnerability testing (GFI LANguard, Eeye Retina, QaulysGuard) • Utilities (Nessus, LOphtCrack, Aircrack, SysInternals, AirSnor, SamSpade, MS Baseline Analyzer ) • Encryption (PGP,SFTP,SSL ) • Virus Protection ( Symantec, McAfee, Trend, Kaspersky, AVG, Avast!) • Physical -Various Alarm and Burglary detection systems, Access control, video monitoring and recording, Fire Suppression

### Facilities:

Space and Datacenter layout and design • HVAC planning • Power requirement and redundancy planning • Structured Wiring • Fire Suppression • Building Access Control • Facility move planning and execution

## Certifications:

- (ISC)<sup>2</sup> CISSP Certified Information Systems Security Professional
- Microsoft MCSE / MCP+I
- HP ASE Proliant Systems Engineer
- F5 BigIP local traffic management systems
- Riverbed RCSA-W
- IBM Midrange Storage Certified
- NetApp NASAP

## Employment:

11/08-10/10

### Manager of Systems and Development • *Mediaspace Solutions, Norwalk, CT*

- Oversee the development of all internally developed applications
- Responsible for the design and implementation of all IT and security functions and connectivity for all locations (CT, NY, MN)
- Responsible for development and ongoing monitoring and of all IT metrics, strategies and procedures.
- Evaluated, recommended and executed system and security changes for user base.
- Performed ongoing penetration testing and audits of all aspects of information security practices and policies.
- Project highlights
  - Implemented system virtualization platform.
  - Specified and Implemented Shoretel VOIP phone system across all offices and remote locations.
  - Implemented Hybrid public VPN/ MPLS voice and data backbone for high availability and redundancy.
  - Managed Agile development process to create the next evolution of internal browser based applications.
  - Implemented technical efficiencies to reduce capital and MRC expense by over 30%

5/07-11/08

**Senior Systems Integrator • NST Systems, Stamford, CT**

- Responsible for the overall design and operation of dedicated client environments.
- Worked independently and as an IT team member to Private Equity/ Hedge funds on CT and NYC.
- Design and support client server environments requiring 100% uptime for all critical applications.
- Design and Implement highly available infrastructures environment including physical security, environmental controls, redundant power.
- Design and implement Business continuity and Disaster recovery plans.
- Adapted rapidly to various hardware, software and security platforms based on client needs.
- Project Highlights
  - Active Directory Implementations and upgrades
  - MS Exchange 2003 to 2007 upgrades
  - VMware implementation
  - Equalogics ISCSI redundant implementation.
  - Multisite video conference design and implementation.

1/99-5/07

**Manager of IT Operations • Office Depot-Techdepot.com, Trumbull, CT**

- Designed and maintained all IT infrastructures for a technology sales E-commerce business.
- Managed a highly available and redundant systems environment. Maintaining 99.999% uptime.
- Responsible for all local and wide area network design and activities.
- Designed and maintained total security infrastructure including policy, operational and technical controls.
- Member of Corporate network security initiatives including network security design, analysis and intrusion detection and protection (IDS/IPS).
- Responsible for the design and implementation of shared services infrastructure, including MS Active Directory, Exchange, Virus protection, patching, load balancing, Storage Area Network, backups, Data Encryption and file and print.
- Designed and Implemented facility security systems including, security alarms, card access, digital video surveillance/recording, and Fire suppression systems.
- Responsible for Business Continuity and Disaster Recover Planning.
- Managed team of helpdesk and systems engineers
- Multisite video conference design and implementation.
- Overall responsibilities of building facilities operations (facility moves, construction, redesign, Security...)

3/98-1/99

**Senior Systems Engineer • Marketing Corporation of America. Westport, CT**

- Responsible for all local network activities including, but not limited to, the planning, maintenance and upgrading of all servers.
- Optimizing of network connectivity.
- Development of security policies and procedures.
- Daily duties include troubleshooting desktop issues on both PC and Mac platforms. Installing, troubleshooting and configuring telecommunication equipment.

11/95-1/98

**Technical Services Manager • MicroWarehouse Inc. South Norwalk CT**

**Technical Support**

- Supervised staff of 10 Help Desk representatives to handle pre-sale and post-sale technical issues.
- Supported over 30,000 product SKUs sold by MicroWarehouse.
- Implemented and developed Intranet site to better disseminates information to the sales representatives.

**Sales Reporting and Database Administration**

- Supervised one full time programmer and various outside consultants.
- Responsible for the creation and maintenance of all sales analysis tools.

**Training**

- Managed a staff of three full time trainers.
- Developed ongoing training programs for current and newly hired employees.

**6/94-11/95**

**Networking Specialist • MicroWarehouse Inc. South Norwalk CT**

- Responsible for sales of networking and data communication systems.

**5/93-6/94**

**Production Manager • Vernon Computer Rental and Leasing, Stamford CT**

- In charge of the prepping, configuring and installation of all computer systems.
- In charge of tracking and controlling of all rental and leasing assets
- Created standards and procedures for the prepping a receiving of computer equipment

**6/92-5/93**

**Marketing Director • Used Technology a Div. Of Vernon Computer, Elmsford, NJ**

**1/92-6/92**

**Sales Executive • Computer Resale Inc. Fairfield CT**

**9/91-2/92**

**Sales/Project manager • Environmental Remediation and Technology Bruston Mills WV**

- **Sales and project coordination of environmental and industrial Cleanup**
  - **Asbestos Cleanup**
  - **Ground Contamination Cleanup**
  - **Tank Removal**
  - **Emergency HAZMAT Cleanup**

**6/89-9/91**

**Captain • Mr.Lucky Island Girl Cruise Lines Bridgeport CT**

Coast Guard Licensed Captain of power and sailing vessels not in excess of 100 Gross Tons.

- **Operation of 300 passenger vessels for used for private and public events**
  - **Responsible for all aspects of passenger and vessel safety**
  - **In charge of ongoing vessel maintenance**
  - **Responsible for compliance with all Federal and State regulations**

## **Education:**

**Osborn Hill Elementary School Class of 1980**

**Roger Ludlowe HS Class of 1986**

**Western New England College Springfield MA**

- *Bachelor of Arts 1990 Psychology and Business*
- *National Deans List 1990*
- *Alumni Association Royal Skookum Award 1989*

## **Volunteer Activities:**

### **Scouting**

- Sea Scout Ship 84 Southport CT
  - 1990-1992 First Mate
- Cub Scout Pack 95 North Stratfield School
  - 2006-Present Cubmaster
- CT Yankee Council 2012 PowWow Leader Training Chairman
- CT Yankee Council ConnJam 2012 Program Chairman
- **Lake Hills Association Fairfield CT**
  - President 2006-2007
    - Oversee the complete operation of the Lake Hill Association
    - Responsible for all communications with Membership
    - Planning and maintenance of annual budgeting process
    - Maintain communication with all local and state governing bodies.

- **Dam/Facilities Manager 2005-Present**

- Responsible for the upkeep and maintenance of the Samp Mortar Reservoir Dam
- Created and maintain emergency operation plan with local and state agencies
- Work with Engineering firm to ensure proper maintenance and structural safety of dam structure
- Coordinate all repair and construction activities for association

**References:** Available upon request

<http://www.linkedin.com/pub/lawrence-ratner/0/80a/590>

# Maureen A. Sawyer

43 Thor Place, Fairfield, CT 06824

203-255-8981 ssawyer1@optonline.net

## PROFESSIONAL SUMMARY

Former Financial Accountant and Auditor with ten plus years for PricewaterhouseCoopers LLC. Experience includes managing staff and liaising with top company executives, including chairmen of boards, as well as auditing and compiling financial statements for investment management companies, limited liability partnerships, securities firms and nonprofit companies.

Currently, Riverfield Elementary School PTA Past President. Prior to this position, held the position of PTA President and Treasurer for the Riverfield Elementary School PTA and was Treasurer of the Welcome Club of Fairfield/Easton.

### Key Strengths

- Analytical
- Organized
- Strong Managerial Skills
- Energetic
- Personable
- Detail Oriented

## PROFESSIONAL EXPERIENCE

### PricewaterhouseCoopers, LLC

August, 1991-  
September 2001

#### *Senior Manager—May 1999-September 2001*

- Managed a variety of investment management clients, including Commonfund, a multibillion dollar investment management firm located in Wilton, CT
- Direct link between client top management and partners whom I reported to
- Presented results of financial audits and recommendation for more efficient operating procedures directly to client's executives and boards of directors
- Supervised audit teams staffed with staff accountants, senior accountants and managers.
- Responsible for the development of staff and senior accountants skill development and knowledge base
- Organized, developed and instructed in-house professional development courses geared towards investment management best practices
- Assisted client development of financial reporting procedures for new investment partnership with both US GAAP and international reporting requirements
- Reviewed and compiled all client financial statements for compliance with generally accepted accounting standards and reporting requirements

#### *Manager—April 1996-May 1999*

- Assisted a senior manager leading an audit team responsible for the merger of two multibillion dollar mutual fund companies. Presented results and recommendations for cohesive operating procedures directly to the newly created mutual fund's board of directors.
- Managed a variety of investment management clients, including Commonfund, a multibillion dollar investment management firm located in Wilton, CT
- Direct link between client top management and PwC partners
- Presented results of financial audits and developed recommendations for more efficient operating procedures directly to client's executives and boards of directors
- Supervised audit teams staffed with staff accountants, senior accountants and managers.

- Responsible for the development of staff and senior accountants skill development and knowledge base
- Organized, developed and instructed in-house professional development courses geared towards investment management best practices
- Reviewed and compiled all client financial statements for compliance with generally accepted accounting standards and reporting requirements

*Senior Accountant—April 1994-April 1996*

- Supervised staff accountants daily audit discovery and documentation
- Developed auditing knowledge and practice skills of staff accountants under direct supervision
- Assisted in the audit of financial statements included in a client's initial public offering (Concord Holding Corporation) valued in excess of \$250 million dollars
- Assisted in the audit of financial statements included in a corporate merger filing of two public traded companies. The newly formed company was worth in excess of \$300 million dollars following the completion of the merger.
- Acquired working knowledge of a variety of regulatory filings required by the SEC for securities brokerage firms and investment companies, including FOCUS reporting and filings required by the Investment Company Act of 1940
- Directly resulting from my performance on the initial public offering gained trust and confidence of the company's Chief Financial Officer
- Directly impacted the morale of PwC's investment company audit and tax practice by instituting various team building initiatives
- Promoted to manager in two years (typical promotion track is 3 years)

*Staff Accountant—Aug 1991—April 1994*

- Responsibilities included auditing and reviewing financial statements and financial operating procedures of a variety of clients including investment management companies, securities firms, real estate companies and nonprofit companies
- Assisted controller of small brokerage firm in developing financial statements and required reports for newly formed securities holding companies

**EDUCATION AND PROFESSIONAL DEVELOPMENT**

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*BS Accounting* Fairfield University Fairfield, CT 1987-1991

**PROFESSIONAL AFFILIATIONS**

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Certified Public Accountant New York State May 1996

**COMPUTER SKILLS**

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Proficient in Microsoft Excel, Quicken, Microsoft Word, Power Point

**Volunteer Work**

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Riverfield School PTA, Past-President	June 2010-current
Riverfield School PTA, President	June 2009-June 2010
Riverfield School PTA, President-Elect	June 2008-June 2009
Riverfield School PTA, Treasurer	June 2006-June 2008
Welcome Club of Fairfield/Easton, Treasurer	June 2002-June 2003

References available on request.

**SCOTT E. THOMPSON**

25 Hunter Rd., Fairfield, CT 06824

Email: [sthompson@louisberger.com](mailto:sthompson@louisberger.com) Mobile: 203-912-0211 Office: 914-798-3720

- EDUCATION:** **Stanford University**, Stanford, CA  
*Master of Science in Environmental Engineering and Science, 1994*
- University of Connecticut**, Storrs, CT  
*Bachelor of Science in Civil Engineering, Honors Program, 1993*
- PROFESSIONAL REGISTRATIONS:** Licensed Environmental Professional (CT)  
Professional Engineer (NY)  
Board Certified Env. Engineer (American Academy of Env. Engineers)
- EXPERIENCE:** The Louis Berger Group, Inc., Fairfield, CT  
(7/94-present) **Program Manager** for international environmental engineering firm
- Led large complex environmental and hazardous waste site investigations and remediation projects.
  - Expert with sediment management/remediation and sustainable *in situ* remediation technologies.
  - Experience with sediment, soil, and groundwater cleanup issues and technologies and a range of organic and inorganic contaminants.
  - Provided quality client services for public clients including: US Environmental Protection Agency, US Army Corps of Engineers, Naval Facilities Engineering Command, Port Authority of NY and NJ, and New York City Department of Environmental Protection.
  - Led multidisciplined designs and studies totaling over \$40 Million.
  - Responsible for community outreach and stakeholder communications.
  - Currently program manager for the Lower Passaic River Restoration Project, one of the largest sediment clean-up projects in the US.
- PROFESSIONAL ACTIVITIES:** Sustainable Remediation Forum (current)  
Society of American Military Engineers (current)  
Western Dredging Association (current)  
Water Environment Federation (1998-2008)
- COMMUNITY SERVICE:** Stamford, CT Environmental Protection Board (2000-2005)  
Stamford, CT Democratic City Committee, 15<sup>th</sup> District (2000-2001)  
Co-Chair, Tools for Schools Committee, Riverfield School (2005-Present)  
Den Leader, Boy Scouts of America, Riverfield-Pack 99 (2011-Present)  
Member, Sierra Club (1993-Present)
- TRAINING:** OSHA: 40-Hour Training, Supervisor Training, and Construction Safety
- INTERESTS:** Triathlon, Hiking, Renewable Energy

*Personal References, Publications, and/or Detailed Experience Available Upon Request*