

RIVERFIELD PTA 2011-2012 COMMUNICATION FORM

Due September 1st

In the box below you will find the information that the PTA currently has for your child/family. This information will be used for our DIRECTORY, SNEAK PEEKS/BLASTS, CLASS LISTS and our MEMORY BOOK.

SCHOOL DIRECTORY – A valuable resource which includes all family contact information as well as class lists and staff emails. Included with paid PTA membership and distributed in the early fall.

SNEAK PEEKS/BLASTS – The PTA sends out weekly emails (every Sunday) with information pertaining to the school and to the PTA. Reading the SNEAK PEEK each week is crucial if you want to keep up-to-date on important dates and activities in the school. Blasts go out periodically to inform you of date changes or last minute information (i.e. program changes, deadlines, school closings, etc..)

CLASS LISTS – Information provided will be given to your room parents and distributed to you in September.

MEMORY BOOK – Riverfield's yearbook includes class photos of every child. Your child's name will appear in the book exactly how it is written on this form. If you prefer a shortened version of the name please make the correction below. Distributed in June.

Please proof all information. Cross out and edit if changes are needed. If box is void fill in data.

Child's Last Name:

Parent's Names:

Street Address:

Home Phone Number:

Email:

Email #2:

Child's Name and Class:

- ✓ Directory is alphabetized by the child's last name not by parents' surnames.
- ✓ We can only list one phone per household. Home phones (land lines) are preferred.
- ✓ 2nd addresses can be accommodated if needed. Please add that information on the back of this form or go to www.riverfieldpta.com to download another form.

Please check this box if you do **not** have any access to email:

Please answer all of the following questions before submitting this form on September 1st:

I want the above information included in the Riverfield School Directory:

YES

NO

I want my child's name and photo to appear in the Riverfield Memory Book:

Primary email address to receive weekly Sneak Peek and important blasts is:

I would like a 2nd email address to receive the Sneak Peek and Blasts:

SIGN HERE: _____

DATE: _____